

— Rufty - Holmes —  
**Senior Center**  
*“Adding Life to Years”*

704-216-7714

1120 S. MLK JR. AVE, SALISBURY, NC 28144

WWW.RUFTYHOLMES.ORG

Rufty-Holmes Senior Center is nationally accredited and a NC Center of Excellence which serves 4,000 Rowan County Older Adults, providing Fitness & Wellness classes, Lifelong Learning, Trips, Outreach Services, and area Lunch Clubs. The Facility includes a fitness gym, indoor aquatic pool, meeting rooms, café, and offices.

## Job Opening:

### Lunch Club Site Coordinator

**Part-time Position / Monday - Friday, 9:30 am - 1:30 pm**

Lunch Clubs offer Rowan County Older Adults six locations to enjoy a hot lunch, socialization and opportunities for learning and wellness activities. This program offers the meal to those 60 and older in Rowan County. The Lunch Club Site Coordinator oversees the site for cleanliness, delivery and serving of food provided by caterer, and paperwork related to clients and meal service.

**Coordinator is responsible for the implementation and supervision of a Group Lunch Club site for Older Adults in Rowan County. The Coordinator must follow required service standards which includes facility organization, sanitation and cleaning, food service and working with caterer and volunteers.**

Enjoying and interacting with older adults is necessary. NC Drivers License, auto insurance and working vehicle is necessary for this job. Position works independently under supervision of the Nutrition Manager.

**Benefits:** Work-related mileage reimbursement, holiday pay and retirement plan available.

## To Apply:

Position available immediately. If interested, or know someone who would be a great fit, **Please submit your resume or fill out an application and send to:**  
nutrition@ruftyholmes.org

**Questions:** Contact Nutrition Manager, Michele Sweatt : 704-216-7702.